

Minutes
Meeting of Directors and Officers
Association of the Bar of the U.S. Court of Appeals for the Eighth
Circuit
June 2, 2004—2:00 pm
Conference Call—Originating at office of Board Member Barry
Pickens

In attendance by conference call:

Officers: James Layton
Eric Magnuson
Craig Eichstadt
Krista Kester

District Representatives: Douglas Bahr
Margaret Callahan
Barry Pickens
Robert Herman
Robert Rossiter
Thomas Keiklak
Mark Marshall

At Large: Lajuana Counts
Thomas Weaver
Thomas Sullivan

Absent: Leigh Chiles
David Herr
Diane Kutzko

The meeting was convened at 2:00 pm CDT by President James Layton. The following items were discussed:

The minutes of the April meeting of the Association's Board and Officers were approved unanimously upon motion by Mark Marshall, seconded by Lajuana Counts.

The minutes of the May meeting of the Association's Board and Officers were approved unanimously upon motion by Thomas Weaver seconded by Barry Pickens.

The state of the treasury is unchanged from the last Board meeting.

President Layton presented an agenda as follows:
--Membership Committee Chair replacement
--Formation of an ad hoc budget committee
--The Annual Meeting and CLE Seminar in St. Louis
September 13 & 14, 2004.

1. Membership Committee Chair Replacement.

Leigh Chiles has accepted a position that will require her to move out of the Eighth Circuit, so she ceases to be eligible to be on the Board and to head the Membership Committee. President James Layton announced that he would appoint Mark Marshall to be the committee chair, after we confirmed from the bylaws that presidential appointment was the proper procedure. Mark has agreed to accept the position. He will assume the position as soon as Leigh moves from the Circuit.

Mark indicated that he wants to wait with membership solicitations until we have the seminar notice ready to go. That way, a seminar notice can go out with all our membership renewal notices. The Board members agreed this was appropriate.

2. The Annual Meeting/Seminar

The annual meeting and CLE seminar will be held on Monday-Tuesday, September 13-14, 2004. The program committee has lined up speakers and made all the arrangements. Tom Sullivan indicates he has sent out an attachment with the details to board members. Several judges have agreed to speak and other speakers will also present.

Firms may contribute to the costs of the reception. The costs will include \$100.00 per hour for a bartender and \$20.00 per person for food. No one stated any objections to these arrangements.

The Board next discussed getting the word out on the CLE seminar. The methods discussed included the Court's Via system (e-mail to those who have signed up). Tom Sullivan agreed to ask Michael Gans to send out such a notice, and also to ask the Clerk to correct the URL on the Court's link to the Association's web site.

This will be announced in our own newsletter.

We will pursue getting an announcement in local and state bar newsletters in the various states in the Circuit. This will be the responsibility of the district representatives on the Board. Tom Sullivan will be sure that the Board members and Officers have a copy of the seminar announcement.

There was also discussion about whether the announcement should include a membership renewal or membership application option so that attendees could join the Association when registering. The Board did not decide this matter, but assigned working out the details to Mark Marshall, Krista Kester and Tom Sullivan.

3. Ad hoc Committee on the Budget

This committee will make a recommendation on how to handle the Association's budget. Krista Kester, Tom Weaver, and Bob Rossiter volunteered to be on the committee, and President Layton appointed them. The President stated that he would like recommendations from the ad hoc committee before the annual meeting in St. Louis in September.

Krista Kester stated that we should have a face to face meeting in St. Louis when we are there for the seminar. It was agreed (on suggestion of Ljauna Counts) that the meeting be after the reception on Monday, September 13, 2004.

The next meeting of the Board and Officers will be July 14, 2004 at 2:00 pm CDT. Barry Pickens agreed to set up the conference call.

The meeting was adjourned by consensus at 2:28 pm CDT.

Respectfully submitted,

Craig Eichstadt
Secretary